**Research Process:** Below is a schematic diagram of the research process for the local history project. Familiarize yourself with it, for it will guide your investigation of the historical property you have chosen.

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SUBJECT OF STUDY

BASIC INFORMATION GATHERING

SECONDARY SOURCES (books, magazines, people, movies, newspapers)

PRIMARY SOURCES (newspapers, documents, artifacts, pictures)

FORMULATE QUESTION

CHECK WITH TEACHER (About Question)

IS IT

Too broad
Too simple
Too complex
Too narrow

SATISFACTORY

DATA GATHERING

SECONDARY SOURCES (books, magazines, people, newspapers, television, movies)

PRIMARY SOURCES (manuscripts, documents, letters, pictures, journals, newspapers)

ORGANIZE DATA

NON-COMPUTER
Write an outline
Make notes on note cards
Compose charts or graphs (if needed)

USING A COMPUTER
Develop data codes
Encode data
Write program (if necessary)

ROUGH DRAFT

Write paper

EDIT

Re-write, proofread

HAND IN FINAL COPY

Make corrections, print hard copy
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