

LA SALLE COLLEGE HIGH SCHOOL STUDENT HONOR CODE

PREFACE

The mission of La Salle College High School is to provide an academically challenging college preparatory program in an environment that reflects Catholic Christian ideals and ethics. The dignity and integrity of the institution and of each individual student are of paramount concern to the administration, faculty, staff, and students themselves. A La Salle College High School diploma should recognize not only the successful completion of an academically rigorous course of study, but also the formation of a young man with high ideals of morality, honesty, and respect for himself and his community. Furthermore, La Salle College High School endeavors to create an atmosphere of personal and academic freedom and of mutual trust between students and faculty. Breaches of academic integrity by a student thwart the development of such an environment of freedom and trust.

A student's acceptance of enrollment in La Salle College High School and continuation of a enrollment in La Salle are contingent upon the student's acceptance of and adherence to the principles of this Student Honor Code.

RESPONSIBILITIES OF STUDENTS

- To complete all academic work honestly and independently, except in those instances in which an instructor clearly permits collaboration among students, for example, assigned group projects. (See "Academic Cheating").
- To acquaint themselves with the meaning of plagiarism, to learn how to properly cite sources used in written work, and to consult with instructors regarding the allowable resource materials or aids to be used during tests or in the completion of any graded work.
- To refrain from revealing any information regarding the contents of a test, directly or indirectly, to any other student who may subsequently take the same test.
- To refrain from the fraudulent or unethical use of computers, as more fully defined in the Acceptable Use of Computers Policy of La Salle College High School.
- To refrain from personal dishonesty as more fully defined in this Honor Code.

ACADEMIC CHEATING

Cheating involves a willful and fraudulent act on the student's part. It includes, but is not limited to, the following:

- Copying answers from another student's quiz or test.
- Allowing another student to copy answers from a quiz or test.
- Orally communicating answers during a test or quiz.
- Transmitting answers by use of non-verbal signals during a test or quiz.
- Using notes or other unauthorized materials during a test or quiz.
- Gaining access to test questions or answers before a test without permission of the teacher.
- Violating test or assignment procedures established by the teacher.
- Copying the homework of another student and submitting it as one's own.
- Collaborating with others or with written materials in take-home assignments unless expressly allowed to do so by the teacher.
- Obtaining a paper from any source (a person, a text, on-line) and submitting it to a teacher as one's own work.

PLAGIARISM

Plagiarism is a situation in which one leads a reader to believe that written work submitted by the student is his own writing when it is not. Plagiarism includes, but is not limited to, the following behaviors:

- Directly copying part or all of another person's work and presenting it as your own.
- Submission of papers or reports from commercial research companies, including on-line sources.
- Copying portions of a text without crediting sources.
- Rephrasing another person's ideas and presenting them as your own without crediting sources.

FRAUDULENT OR UNETHICAL USE OF COMPUTERS

See the Acceptable Use of Computers Policy of La Salle College High School.

PERSONAL DISHONESTY

In addition to all of the above behaviors, personal dishonesty includes, but is not limited to:

- Stealing the personal belongings of a teacher or another student.
- Destruction or abuse of school property.
- Failure to report instances of theft or destruction of school property.

SANCTIONS

It is our goal to educate students as to the gravity of honor violations. Students who are found to be in violation of the Student Honor Code will be sanctioned and will face disciplinary action and possible expulsion from La Salle. Matters of Honor will be treated seriously and the following guidelines will be a reference for the administration in sanctioning Honor violations; however, each case will be examined individually and responded to in an appropriate manner.

- Instances of personal dishonesty will be reported to the Dean of Students.
- Teachers will deal with violations of academic integrity on an individual basis.
- All serious instances of academic dishonesty will be reported to the Assistant Principal for Academic Affairs, as well as the student's guidance counselor.
- The **first serious violation of academic integrity** may result in a reduced grade for the assignment, test, lab report, or quiz.
- The **second violation** of academic integrity may result in a failing grade in the course in question.
- The **third violation** of academic integrity may result in suspension from school and/or from school-related activities for a period of time. Students who are in the National Honor Society and/or on the Student Council may be subject to other sanctions according to the guidelines outlined by those associations.
- A student who has a **further violation** of academic integrity will be reported to the Principal and may face dismissal. Reported violations are cumulative while the student is enrolled at La Salle, but do **not** appear on the permanent record.

HONOR CODE ACKNOWLEDGEMENT BY STUDENT

I, _____, acknowledge
(Name of Student)
that I have read and understand La Salle College High School’s Honor Code, and that I agree to be bound by all of its terms and conditions. I further acknowledge that I have been given the opportunity to ask questions regarding this Honor Code and its meaning before signing this statement. I understand that my enrollment in La Salle College High School and the continuation of my enrollment in La Salle are contingent upon my acceptance and adherence to the principles of this Student Honor Code. I personally commit myself to upholding my personal integrity and the honor of my school.

Signature _____

HONOR CODE ACKNOWLEDGEMENT BY PARENT OR NATURAL GUARDIAN

I/we acknowledge that I/we am/are the parent(s) or natural guardian(s) of
_____, that I/we have read and understand
(Name of Student)
the La Salle College High School Student Honor Code, and that I/we agree that my/our son shall be fully bound by its terms and conditions. I/we further acknowledge that I/we have been given the opportunity to ask questions regarding this Honor Code and its meaning prior to signing this statement. I/we understand that my/our son’s enrollment in La Salle College High School and the continuation of his enrollment are contingent upon my/our acceptance and adherence to the principles of this Student Honor Code. I/we personally commit myself/ourselves to supporting my/our son’s personal integrity and the honor of his school.

Signature _____

Signature _____