



Dear LaSalle High School Families:

Williamson Hospitality Services now offers you the ability to manage your son's school meals with an electronic declining balance payment system.

At no cost **Mealpay plus.com** offers the convenience of being able to:

Create a free, secured account to **manage your son's accounts**

Check your student's current account balance

Monitor the items your student has been purchasing in the dining room

Create settings to **receive email notifications** when the account reaches a low balance

For a small program fee, MealpayPlus allows any family to:

Make a prepayment into your student's meal account using a check, credit card, or debit card at **www.mealpayplus.com** or by calling **888-215-9546**. Funds deposited through MealpayPlus are usually available for student use within a matter of minutes. This feature eliminates the need to send a check to school or worry about lost or forgotten meal money.

Create settings to **automatically replenish** your student's account when it reaches a low balance.

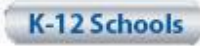



With your son's school id number (supplied with this mailing) visit: **www.mealpayplus.com**. Step by step instructions are provided with this letter to set your account up.

Questions can be directed to: **MealpayPlus** @ 888-215-9546, or the Chef/Manager Ed Welch in the kitchen @ 215-402-4887, or Williamson's office @ 215-641-1400.

We also accept checks for account prepayment, made out to Williamson Hospitality.

Support of this unique program, coupled with use of the student **ID** cards at the registers, helps top reduce the lines, thus making a more enjoyable dining experience for all. Thanks,

MealPayPlus Registration Instructions

Step 1	Go to http://www.mealpayplus.com	
Step 2	On the upper left side you will see New User Registration. Click on K-12 Schools	
Step 3	After going over the short outline of what the system can do, click on the Begin Registration at the bottom of the page	
Step 4	You will be asked to choose a username and password, then click Next	
Step 5	At this step you will enter your name and address. Click Next to continue	

Next you will come to a screen where you where choose the student to manage. From the State drop down choose Pennsylvania then choose the District, which would be LaSalle High School You will then enter the Students ID number, and their last name in the fields provided

Select the State and District of the student you wish to add.

State:
 District:



If you do not know the Student ID, it may be available from one of the following resources or you may contact your district directly for this information:

Step 6

- Report card
- School registration paper work
- Student schedule
- Bus card
- Student ID card
- ACT test results
- Transcripts
- School office

Please note: only one student may be added at a time

Student ID: Need Help?
 Student's Last Name:

Step 7	At this point you will receive the message that a student was found and added to your account You will also see the message	Found Student 'Joe Testingcard and added them. Repeat steps if you wish to add another student.
Step 8	At this point, click Next to view the information entered to ensure that it is correct	
Step 9	If you wish to edit any information, do so here. If all looks correct click Finish Registration	
Step 10	Log back in with the username and password you have chosen to manage your child's account.	